

Minutes of a Board Meeting of the Penistone FM Board held on Team the 19th of January 2026

Present: B.Robinson (B.R.) K. Barna (K.B.) M. Sugden (M.S.) Joanne Ruston (J.R.) (via Teams) S. Dobson (S.D.)

The meeting opened at 7.00 p.m.

K.B. was in the chair for this meeting.

1.a Apologies : A.M.

1.b Minutes of Board Meeting – the minutes of the meeting held on the 17th of November, were approved.

1.c Matters arising – these will be discussed under the relevant agenda items.

Reports to Note – the reports issued were taken as read apart from the following points:

Station Directors & HR & Compliance Report Training & Development, and Grant Fundraising (M.S. & A.M.)

Taken as read apart from:

K.B. – asked if we going to do ask a volunteer to voice the on air promotion for the Coop Community Fund.

M.S. – replied that he would write a script for them to voice.

Action – **M.S.** to script and send to the volunteer for voicing.

M.S. – reported that he was scheduling the delivery of the outputs for the Coop project.

OB Report (B.R.)

Taken as read apart:

I.T. – Webstreaming (A.M.)

Taken as read:

Advertising (J.R.)

Taken as read apart from:

JR & KB – updated the board on the current position.

P.R. Social Media – (J.R.)

Taken as read apart from:

The board discussed how the use of new technology could increase the number of interviews the volunteers could record.

Speech Com Prod Community (S.D.)

Taken as read:

Technical Report – (B.R.)

Taken as read apart from:

B.R. – reported that there had been a power failure in the middle of Penistone that morning. Adding that the USP performed to it's spec.

H&S Report (B.R.)

Taken as read:

Programming Report (B.R.)

Taken as read apart from:

B.R. – reported that he had scheduled up to the 28th of Feb.

Finance Report (KB)

Taken as read:

3. Matters for Discussion –

DAB Application (M.S.)

The board discussed the application for the DAB licence.

Volunteer Meetings (J.R.)

J.R. – following feedback from volunteers J.R. proposed that we held more regular informal meetings with the volunteers.

The board discussed and decided to start bi-monthly meetings which were informal, topic based drop in's.

A.O.B.

A.M. – no

B.R. – asked for a volunteer to get involved with the group working to make Penistone a town of culture.

Action M.S.

M.S. – reported that one of the volunteers wanted to do a one-off two hour Eurovision special on the afternoon of the Song Contest.

The board discussed and approved.

J.R. – reported that M.H. was not going to return to the station. Adding that M.H. would send this in officially.

The board asked J.R. to thank M.H. for her contribution over the years.

S.D. – reported that The Penistone Archive Group are looking for interviews that we might have and that he would pull them from our archive..

Action S.D.

K.B. - No

There being no further business the meeting closed at 21.00

Next Board Meeting on Monday 23rd of February 2026 by Microsoft TEAMS.