

## **Minutes of a Board Meeting of the Penistone FM Board held at the station on Monday the 23rd of June 2025**

Present: B.Robinson (B.R.) K. Barna (K.B.) M. Sugden (M.S.) Joanne Ruston (J.R.) S.Dobson (S.D.) Andrew Millner (A.M.)

The meeting opened at 7.40 p.m.

K.B. was in the chair for this meeting.

1.a Apologies –

1.b Minutes of Board Meeting – the minutes of the meeting held on the 27<sup>th</sup> of May, were approved.

1.c Matters arising – these will be discussed under the relevant agenda items.

**Reports to Note** – the reports issued were taken as read apart from the following points:

**Station Directors & HR & Compliance Report Training & Development, and Grant Fundraising (M.S. & A.M.)**

Taken as read apart from:

B.R. – informed the board that he would prefer to use the alternative OB kit at the Penistone Grammar School event on the 27<sup>th</sup> June. Explaining that this would give us the capability of going live back to Penistone Grammar School.

The board agreed.

**Action B.R.**

**OB Report (B.R.)**

Taken as read apart from:

B.R. – reported that this year the Round Table Bonfire (8<sup>th</sup> November) and Remembrance Day (9<sup>th</sup> November) were back to back.

The board discussed the implications and decided we could still support both events.

**I.T. – Webstreaming (A.M.)**

Taken as read:

**Advertising (J.R.)**

Taken as read apart from:

J.R. –reported that she would not be chasing the lead A.M. had passed to her. Explaining that despite several voicemails and emails the lead had not responded to her.

J.R. informed the board that one of the sponsors were renewing their contract for a further 12 months.

K.B. – reported that one advertiser had renewed for another three months. Adding that one of the original advertisers on the station had decided to re-advertise with us

**P.R. Social Media – (J.R.)**

Taken as read:

**Speech Com Prod Community (S.D.)**

Taken as read:

**Technical Report – (B.R.)**

Taken as read apart from:

B.R. – reported that A.M. had sent him a cost (@ £500) to replace the Admin PC in S1.

**Action M.S.** – to apply for a grant for this.

**H&S Report (B.R.)**

Taken as read:

**Programming Report (B.R.)**

Taken as read:

**Finance Report (KB)**

Taken as read:

### **3. Matters for Discussion –**

D.A.B. Licences (M.S.)

The board discussed the notice that D.A.B. licences would be open for applications later in the year.

Given everything that was known the board decided to await developments before it made any decision about this.

**A.O.B.**

A.M. – None

M.S.– None

J.R. – None

S.D. – None

B.R. - None

K.B. - None

There being no further business the meeting closed at 21.10

**Next Board Meeting on Monday 21<sup>st</sup> July 7.00 by Microsoft TEAMS.**