

Minutes of a Board Meeting of the Penistone FM Board held at the station on Monday the 21st of July 2025

Present: B.Robinson (B.R.) K. Barna (K.B.) M. Sugden (M.S.) Joanne Ruston (J.R.) (via Teams) Andrew Millner (A.M.)

The meeting opened at 7.15 p.m.

K.B. was in the chair for this meeting.

1.a Apologies – S. Dobson (S.D.)

1.b Minutes of Board Meeting – the minutes of the meeting held on the 23rd of June, were approved.

1.c Matters arising – these will be discussed under the relevant agenda items.

Reports to Note – the reports issued were taken as read apart from the following points:

Station Directors & HR & Compliance Report Training & Development, and Grant Fundraising (M.S. & A.M.)

Taken as read apart from:

B.R. – asked M.S. what he meant in his report by “broadcasting the Tractor Run in November”.

M.S. – informed the board that the Tractor Lads wanted a repeat of what we did at the last tractor run – commentating via the studio and somebody on air. They would like us to appeal for people to volunteer to be marshals for the event.

The board agreed to promote this and the appeal.

OB Report (B.R.)

Taken as read apart from:

B.R. – said that we would need to add the 29th of November Tractor Run to the schedule. Adding that as there was also an event in the Market Barn that day we could interview people there as well.

I.T. – Webstreaming (A.M.)

Taken as read:

Advertising (J.R.)

Taken as read:

P.R. Social Media – (J.R.)

Taken as read:

Speech Com Prod Community (S.D.)

No report

Technical Report – (B.R.)

Taken as read:

H&S Report (B.R.)

Taken as read:

Programming Report (B.R.)

Taken as read apart from:

B.R. – informed the board we have had received a request to record some stories and poems to play out on air.

Action - B.R. to organise.

Finance Report (KB)

Taken as read:

3. Matters for Discussion –

None

A.O.B.

A.M. – None

M.S.– None

J.R. – None

B.R. - None

K.B. - None

There being no further business the meeting closed at 20:20

Next Board Meeting on Tuesday 9th September at 7.00 p.m. by Microsoft TEAMS.