

Minutes of a Board Meeting of the Penistone FM Board held on Teams on the 17th of November 2025

Present: B.Robinson (B.R.) K. Barna (K.B.) M. Sugden (M.S.) Joanne Ruston (J.R.) S. Dobson (S.D.)

The meeting opened at 7.20 p.m.

K.B. was in the chair for this meeting.

1.a Apologies : A.M.

1.b Minutes of Board Meeting – the minutes of the meeting held on the 20th of October, were approved.

1.c Matters arising – these will be discussed under the relevant agenda items.

Reports to Note – the reports issued were taken as read apart from the following points:

Station Directors & HR & Compliance Report Training & Development, and Grant Fundraising (M.S. & A.M.)

Taken as read apart from:

M.S. – reported that he was meeting with South Yorkshire Community Fund next week to enquire about available funding opportunities.

M.S. – reported that some of the volunteers at the volunteer event asked for another less formal meeting.

The board discussed several formats but decided on a quiz with food at the Wagon and Horses in Spring 2026.

S.D. – enquired if has anyone shown an interest in training on the technical side.

M.S. – reported that one volunteer had expressed an interest.

OB Report (B.R.)

Taken as read:

I.T. – Webstreaming (A.M.)

Taken as read:

Advertising (J.R.)

Taken as read:

P.R. Social Media – (J.R.)

Taken as read:

Speech Com Prod Community (S.D.)

Taken as read apart from:

The board discussed the production of items for the Community News Folder and where to store them.

Action – A.M. to add a folder to the email system.

Technical Report – (B.R.)

Taken as read:

The board discussed possible solutions to the issues caused by the move to the BT VOIP system and the discontinuation of the 2G service by Three mobile.

The board decided to take external advice on possible solutions and how to proceed with relation to BT.

H&S Report (B.R.)

Taken as read:

Programming Report (B.R.)

Taken as read:

Finance Report (KB)

Taken as read:

3. Matters for Discussion –

None

A.O.B.

A.M. – None

M.S. – None

S.D. – None

B.R. – enquired who was available to support on the 14th December for the Round Table Santa Sleigh Run pit stop. K.B. confirmed he would be there.

J.R. - None

K.B. - None

There being no further business the meeting closed at 20.28

Next Board Meeting on Monday 19th January 2026 by Microsoft TEAMS.