

Minutes of a Board Meeting of the Penistone FM Board held on Teams on Monday the 10th of February 2025

Present: B.Robinson (B.R.) M. Sugden (M.S.) Joanne Ruston (J.R.) S.Dobson (S.D.) Andrew Millner (A.M.)

The meeting opened at 19.38 hrs.

A.M was in the chair for this meeting.

1.a Apologies – K Barna (K.B.)

1.b Minutes of Board Meeting – the minutes of the meeting held on the 6th of January, were approved.

1.c Matters arising – these will be discussed under the relevant agenda items.

Reports to Note – the reports issued were taken as read apart from the following points:

Station Directors & HR & Compliance Report Training & Development, and Grant Fundraising (M.S. & A.M.)

Taken as read:

OB Report (B.R.)

Taken as read apart from:

M.S. – reported that there was going to be a VE80 celebration day at Fox Valley. He was investigating the possibility of doing an OB there once the dates were confirmed.

I.T. – Webstreaming (A.M.)

Taken as read:

Advertising (J.R.)

Taken as read apart from:

J.R. reported that she was waiting for a script update from one of the advertisers.

P.R. Social Media – (J.R.)

Taken as read:

Speech Com Prod Community (S.D.)

Taken as read:

Technical Report – (B.R.)

Taken as read apart from:

B.R. - reported that the spare satellite receiver had been tuned for new IRN channel. Adding that once the change happened he would inspect the current satellite receiver maintenance.

B.R. – reported that BT were attending on Monday 17th February at 0800 hrs to install the new fibre connection.

H&S Report (B.R.)

Taken as read:

Programming Report (B.R.)

Taken as read apart from:

B.R. – reported that Monday between 12-1400hrs had been updated for the new presenter.

Finance Report (KB)

Taken as read:

As K.B. was not present there was no discussion of the reports at this meeting.

3. Matters for Discussion –

All items covered in the discussions on the main agenda items.

A.O.B.

A.M. – none

M.S. – reported that he had received the new Car Parking permits. In addition the updated equipment for visiting the transmitter site was in a box in the Comms room.

B.R. – none

J.R. – none

S.D. – none

There being no further business the meeting closed at 8.22 p.m.

Next Board Meeting on Tuesday 11th of March 7.00 p.m. by Microsoft TEAMS.