

Minutes of a Board Meeting of the Penistone FM Board held in the studio Monday the 1st of July 2024

Present: K. Barna (K.B.) A.Millner (A.M.) B.Robinson (B.R.) J.Ruston (J.R) M. Sugden (M.S.)

The meeting opened at 19.05 hrs.

K.B. was in the chair for this meeting.

1.a Apologies – Steve Dobson (S.D)

1.b Minutes of Board Meeting – the minutes of the meeting held on the 4th of June, were approved.

1.c Matters arising – these will be discussed under the relevant agenda items.

Reports to Note – the reports issued were taken as read apart from the following points:

Station Directors & HR & Compliance Report Training & Development, and Grant Fundraising (M.S. & A.M.)

Taken as read apart from:

M.S. – enquired which board members could support the Agricultural Show in September as K.B. and A.M. were not available.

Action - M.S. - to ask for volunteers to attend for the set up and shut down.

J.R. – asked if there were more details on the Cawthorne OB.

M.S. – responded that the plan was to have Cawthorne residents coming and chatting to us about their businesses and what they do.

J.R. – replied that she would put something on the Cawthorne News and Information Facebook page.

Penistone Media Report B.R.

Taken as read:

OB Report (B.R.)

Taken as read:

I.T. – Webstreaming (A.M.)

Taken as read:

Advertising (J.R.)

Taken as read:

P.R. Social Media – (J.R.)

Taken as read:

Speech Com Prod Community (S.D.)

No report

Technical Report – (B.R.)

Taken as read apart from:

B.R. – reported that he was concerned about not having any news when SKY changed their frequency. He had ordered a new handset but that did not work as it had the wrong code. Adding that the supplier was sending out a new one with the proper code.

B.R. – reported that he had spoken to Broadcast Radio about the studio clock drifting out of time. Adding that they were going to run a job every day to bring the clock back in line.

H&S Report (B.R.)

Taken as read:

Programming Report (B.R.)

Taken as read:

Finance Report (KB)

Taken as read:

3. Matters for Discussion –

TALL Project: M.S. – reported that the funder had listened to our report and given positive feedback on the geographical reach of our input.

B.M.B.C. Project - M.S. reported that B.M.B.C. had been to film volunteers. M.S. reminded the board that the other outputs were to train 12 people in 12 months.

OFCOM Grant Application – M.S. reported that we had submitted a grant bid to OFCOM for a Community Development Worker to work with other community and volunteer groups to boost their memberships. Adding that he was not confident we would be successful in this round.

A.O.B.

M.S. – reported that had been to Simply Signs this afternoon for new banners and signs.

As there was no more other business the meeting closed as 8.30 p.m.

Next Board Meeting on Monday 2nd September at 7.00 p.m. on zoom.